

**Meeting Minutes
Lincoln Trail DEIC/PIPC**

6-20-06

Members Present: Carol Karn, Kelly Basham, Chris Ashman, Donna Greene (for Sherry Brinegar), Judith Leshner, Patricia Hardin, Nancy Mitcham, Debbie Curry, Nannette Johnston, Beth Carter, Gwan Bickett, Roberta Hounshell, Vicky Morgan, Deborah Spalding, Cindy Lemons, Betsy Harms, Bev Vetter, Camille Turner, Renee Lackey

Staff Present: Anne Bolly, Sandra Duverge

Guests Present: none

Members Absent: Kathy Fields, Pam Haire, Allison Hardaway, Katina Johnson, Karen Keene, Kathy King, Sandy Mardis, Pam Shearer, Gay Skaggs, Brenda Tyler, Lavinia Waits, Jennifer Wilcox

Topic	Discussion	Action
First Steps Networking Meeting and Q & A	1.Q. Can a family refuse service coordination? A. Yes as per KAR 2:140. If this occurs, the POE writes the IFSP. 2.The POE is experiencing severe shortages of PSCs in Grayson, Breckinridge, Meade, part of Hardin, Marion, Washing, Nelson, and Larue.	2.The ISCs will serve as PSCs in case there is no PSC available. As soon as new PSCs are trained or current PSCs have openings, the ISCs will turn the child's case over to a PSC.
Introductions	Donna Gray will attend meetings for Sherry Brinegar representing CSHCN.	Anne Bolly will place Donna on the email data base to receive meeting reminders and minutes.

Minutes	“Waiting lists” will be deleted from the First Steps POE report. The minutes were approved as corrected.	Corrected April meeting minutes will be emailed to members.
First Steps Point of Entry (POE) Report	Carol Karn and Kelly Basham provided the report and provided a written summary of POE activities. There are severe First Steps provider shortages everywhere. Until First Steps services become available, the POE is determining eligibility, providing a PSC, and writing an IFSP. If the family agrees, the POE is referring the child to non-First Steps providers for services until First Steps providers become available. Payor sources such as Passport and private insurance are being used when possible.	
First Steps Technical Assistance Team Report	Anne Bolly reported. First Steps is within budget this fiscal year. Federal and State budget cuts for next fiscal year will be made up by the Department of Public Health, so no cuts in First Steps services will occur next year. CBIS sent out Parent Satisfaction Surveys to every parent in the program as of December 1, 2005. CBIS will follow up with phone calls if the surveys are not returned. The state has hired a new coordinator for program evaluation, Kirsten Hammock. Kirsten has 11 years of experience in the Illinois early intervention program. State staff are visiting Indiana’s early intervention system to look at their on-line provider matrix.	

Treasurer's Report	Judy Leshner and Sandra Duverge reported. The state finally paid the outstanding bill from 2004 to Hardin Co. print shop. The DEIC/PIPC will not have to pay it out of this year's grant funds. That leaves \$624.80 left to be spent by 6-30-06. New baby brochures will be ordered with the remaining funds.	
Preschool Updates	<p>1. Nannette and Anne Bolly spoke at the pediatrician luncheon at Hardin Memorial Hospital. They distributed district flyers with contact information for First Steps and Preschool. Per request, Nannette delivered Baby Posters with tear off contact information to the hospital. The posters will be placed in the pediatric waiting rooms. The Doctors were thanked for their referrals and for taking a proactive approach in making early referrals. Nannette was invited back to speak at the breakfast for general practitioners. They had been making referrals directly to WCEC. Nannette requested that they make referrals to First Steps at the same time, and reminded them that First Steps will act on the referrals within 45 days.</p> <p>2. At a recent Green River DEIC meeting, Beth Carter heard Brenda Mullins and Nancy Roberts outline their community transition projects for all children birth to 6, with and without disabilities. Brenda explained the "Ready, Set, Success by 6" project. An article from the Ky. School Leader about the Boone County project was distributed.</p> <p>3. Roberta Hounshell feels that the identifying child find lists which are sent by First Steps would be more helpful if they contained contact information for the child's service coordinator.</p>	<p>3. Anne Bolly will give this feedback to state First Steps staff and to CBIS. Special Education Directors and</p>

	4. Some preschools are not accepting referrals from First Steps until the vision and hearing screening has been completed. This has caused them to be out of compliance because the child's IEP is not in place by the child's third birthday. Other preschools provided suggestions on how they handle this situation and still accept the referral.	Preschool coordinators should make Chris Thacker at KDE aware of this problem.
Parent Issues	<p>1. Renee Lackey feels that the presentation at the Drs. breakfast and luncheon should be an annual event.</p> <p>2. Sandra Duverge is having her Parent Orientation slides placed on a DVD with voice over.</p>	<p>1. Anne Bolly will get contact information from Nannette Johnston. Planning for this presentation will be included in the April DEIC/PIPC agenda.</p> <p>2. Sandra will explore the costs and report back at the August meeting.</p>
February Agenda Item	The DEIC/PIPC would like more information on early identification of children with autism.	Sandra Duverge will contact Ann Derrick at Bingham Child Guidance Center about speaking to the DEIC/PIPC in February on the MCCHAT and the CHAT early screening tools.
Election of Chair and Treasurer	Judy Leshar agreed to continue in her role as Treasurer. Nannette Johnston reported that she must step down as Chair due to increasing job responsibilities. Cindy Lemons was elected new Lincoln Trail DEIC/PIPC Chair. Beth Carter will assist Cindy in facilitating the meetings.	
Lincoln Trail Interagency Transition Agreement	Nancy Mitcham reported. Nancy passed around a copy of the contact information so that corrections could be	Read the Interagency Transition Agreement because

	made. Cindy Lemons sent out contact information on all PSCs when she mailed the NILs but she did not send counties served. The agreement was signed. Nannette will keep the folder with signature sheets.	compliance on transition from First Steps to preschool is being closely monitored.
Planning Next Year's Agenda	<p>The Lincoln Trail DEIC/PIPC will continue to meet on the third Tuesday of each month except for December's holiday luncheon, which will be on the first Tuesday. The following agenda items were scheduled:</p> <p>August 15, regular business meeting October 17, 2-3:00 business meeting 3-4:00 ARC of KY December 5, holiday luncheon at Golden Corral February 20, Ann Derrick from Bingham Child Guidance Center on the CHAT and the MCCHAT April 17, Revise the Interagency Transition Agreement June 19, regular business meeting and sign the Interagency Transition Agreement</p>	<p>Mark your calendars for next fiscal year's Lincoln Trail DEIC/PIPC meetings:</p> <p>August 15, 2-4:00 October 17, 2-4:00. Sherry Brinegar and Donna Greene will arrange for the ARC of Ky. to speak at this meeting. December 5 (holiday luncheon) 12-2:00 February 20, 2-4:00 Sandra Duverge will arrange for speaker on the CHAT and the MCCHAT. April 17, 2-4:00 June 19, 2-4:00</p>

Next Meeting August 15, 2:00 till 4:00 Eastern Daylight Time
1:00 till 2:00 – First Steps Networking Meeting and Q & A
Hardin County Board of Education
65 W.A. Jenkins Road, Elizabethtown